

# 2017



# 2017

For more information on PumpkinFest visit: [www.MainStreetDayton.org](http://www.MainStreetDayton.org)

## Food Vendor Letter

Dear Food Vendor,

MainStreet Dayton and the PumpkinFest Committee are proud to announce the 12th annual PumpkinFest to be held in historic downtown Dayton, Tennessee. The dates for the festival this year are Friday, October 27th and Saturday, October 28th. **Application deadline is Friday, October 6, 2016. A \$50 late fee will apply to applications submitted after this date.**

The food vendors will be located on 2nd avenue as in years past. No motorized vehicles will be permitted to remain in the vending area or the parking spaces around the courthouse. There will be specified parking for vendors 2 blocks from the courthouse.

Booth space is \$200 (\$100 for MainStreet Members) for a 12' x 12' space with water and electricity provided (please indicate on the application). You will serve from the front only, not any other side. Please purchase the total number of spaces needed to accommodate your entire set up, including tongue, doors, etc. Therefore, if your set up will take up more than a 12X12 space, please purchase more than 1 space. All booth spaces will be assigned by the committee and will be FINAL. We will be following strict guidelines. **ALL VENDORS must provide a detailed description of the food you want to bring. Food vendors will not be allowed to bring items not listed and approved by the festival. No alcoholic beverages allowed.** You are required to bring your own water hoses, extension cords, and anything else you may need to set up. The Tennessee Department of Health will be on site for inspection. The Fire Department will also be inspecting and all propane tanks must be secured. Also, this is an outdoor event, so please prepare accordingly. **THERE WILL BE NO REFUNDS.**

If you are a first time vendor for PumpkinFest, you are required to submit a photo. This will help us with placement and set up.

Set up for food vendors will begin at noon on Thursday October 26th. Food vendors will be open for business Friday October 27th from noon to 9 PM and Saturday October 28th from 10 AM to 9 PM. No early breakdown is permitted. Set up times will be assigned in confirmation packet.

Failure to comply with any of the rules and regulations set forth in this letter, will result in not being permitted to set up at future events, and possible early dismissal from this year's event.

Payment is due at time of application. If you are not accepted, you will be notified and your payment will be returned. **Confirmation packets will be sent via email in early October 2017.** The confirmation packet will include a parking pass with your booth number and a map of the vending area, instructions on set up time, lodging information, and directions to Dayton. If you have any questions, please call MainStreet Dayton at 423-775-9847.

**PLEASE NOTE: NO WEAPONS, ALCOHOL, OR ILLEGAL SUBSTANCES ALLOWED ON PREMISES.**

2017



OFFICE USE ONLY:
Date Recv'd: _____
Check#: _____
Amount: \$ _____
Space#: _____

October 27th and 28th

For more information on PumpkinFest visit: [www.MainStreetDayton.org](http://www.MainStreetDayton.org)

## Food Vendor Application Form

**\*\*\* Application deadline is Friday, October 6th, 2017 \*\*\***

**\$50 late fee for applications submitted after 10/6/17**

*Agreement is not valid until MainStreet Dayton/ PumpkinFest Committee approves application and application has been signed by Organizer.*

**\*Please read letter and application carefully.\***

Name: \_\_\_\_\_

Business: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail address: \_\_\_\_\_

Number of spaces needed: \_\_\_\_\_ \$200 per 12X12 space . (\$100 for MainStreet Members)

Cell Phone number (For communication purposes during Festival) \_\_\_\_\_

Person of contact during festival if different from "Name" above \_\_\_\_\_

Please list items to be served, or attach a menu. Please note, your items/menu must be approved prior to the festival and no menu items that were not pre approved will be permitted.

---



---



---



---

Type of Electrical needed: 30 amp \_\_\_\_\_ 50 amp \_\_\_\_\_ 110 \_\_\_\_\_

X \_\_\_\_\_

**Signature of Vendor**

Signature of Organizer Approval

Date \_\_\_\_\_

Date \_\_\_\_\_

**\*\* There will be no refunds issued for ANY booth space\*\***

**For more information contact:**

Rachel Marshall – Email: [mainstreet@volstate.net](mailto:mainstreet@volstate.net) – Phone: (423) 775-9847

Fax: (423) 570-0105

**RETURN FORM AND CHECK TO:**

MainStreet Dayton, 107 Main Street, Dayton, TN 37321

**Make checks payable to: MainStreet Dayton**

Official Use Only:	Product for Sale Approved <input type="checkbox"/>	Product for Sale NOT Approved <input type="checkbox"/>	- Please see attached for details
--------------------	--	--	-----------------------------------